

# CHAPERONE CODE OF CONDUCT

## Camp Fire Youth Leadership Experience



Dear Chaperone:

We are pleased that you are coming to Kansas City, Missouri, as a chaperone for youth participating in the Camp Fire 2019 National Youth Leadership Experience (YLE).

There are several things you should be aware of before you attend YLE. This letter will serve as an agreement that you have read and understand the content.

1. Camp Fire National Headquarters does not monitor or chaperone youth attending YLE. There may be specific times during the conference that national staff members will be supervising activities. During those times, chaperones will be notified by national staff when they will be required to return.
2. Please review and abide by your council's policies for chaperoning and supervision, both while in transit and at the conference.
3. There will be risk management procedures in place to handle emergency situations or problems that may occur while in Kansas City.
4. Youth will be on their own to attend activities according to the schedule. They are expected to attend all events designated for youth on the YLE schedule. Please notify national staff if youth in your group are unable to attend for any reason.
5. Chaperones are expected to abide by the code of conduct that follows.

### CODE OF CONDUCT

I agree to conduct myself in a manner that will be a credit to me, Camp Fire, my community, and the state of Missouri. I understand that I am responsible for the physical and emotional safety of youth in my care. To that end,

I will:

- Respond to youth with respect and consideration and treat all youth equally regardless of gender, sexual orientation, race, religion, economic status of family, or disability.
- Always maintain appropriate physical boundaries and touch youth – when necessary – only in ways that are appropriate, public, and non-sexual.
- Act in a caring, honest, respectful manner consistent with the values of Camp Fire.

(over)

I will not:

- Be alone with a single young person where I cannot be observed by others.
  - Smoke or use other tobacco products in the presence of youth during chaperoning duties.
  - Use profanity, make inappropriate jokes, share intimate details of my personal life, or engage in any kind of harassment in the presence of youth.
  - Possess or use of any type of firearm, weapon or explosive device.
  - Share sleeping accommodations with an individual young person.
  - Use, possess, or be under the influence of alcohol or illegal drugs during conference activities.
  - Engage in any sort of physical contact with youth that makes them feel uncomfortable or violates personal boundaries.
  - Abuse youth in any way, including physical, verbal, sexual, or emotional abuse or neglect.
6. It is the responsibility of the council to make all conference guest room assignments prior to guest check-in.
  7. Camp Fire does not assume any liability for loss or theft of possessions.
  9. By signing this letter, you are indicating you have read, understand, and agree with the information contained in this letter concerning your participation at the Camp Fire 2019 YLE.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

If you have any questions about your participation or these procedures, please contact Julia Fleenor at [julia.fleenor@campfire.org](mailto:julia.fleenor@campfire.org) or 800-669-6884, ext. 2015.

We look forward to seeing you at this year's exciting YLE!